

# **Westward Energy Services Coronavirus Action**

To Our Customers/Colleagues/Suppliers,

Westward Energy Services continues to closely monitor the dynamically evolving situation with the Coronavirus (COVID-19).

The aim of this action is to provide our services with minimal disruption to our customers.

We are following closely the advice from Government, Public Health England and Public Health Scotland.

<https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance>

In addition, WESTWARD has identified the main groups that we interact daily with: -

Our People

Our Customers and their tenants

Our Suppliers

Plans have now been implemented to protect members of these three groups.

## **What WESTWARD is doing to protect these groups?**

Overall Westward will outline a social distancing theme through policy implementation and communication through all business activities and service-delivery. Reducing interaction and where possible direct the actions of the individuals involved.

### **Our People**

All WESTWARD employees have been screened for recent travel (last 14 days or more) to any countries outside of the UK (Guidance for visitors to Category 1 and Category 2 countries was withdrawn by England Public Health and Scotland Public Health on 13<sup>th</sup> March).

We can confirm that no employee of WESTWARD, currently displays any symptoms of the Coronavirus (COVID-19) and we will continue to monitor and update the accuracy of this statement.

Visitors to all WESTWARD business centres will only be allowed on our sites by appointment and for business-critical activities.

## **Our Customers**

Daily interactions with our customers take place at our customer sites.

All WESTWARD personnel – Engineers, staff, managers – will be equipped with mobile sanitisation equipment and additional Personal Protection Equipment with instruction and training on Best Practice prior to any site visit and includes protocols when exiting our customer sites.

Where customers require additional site-specific requirements of protective clothing, cleaning specifics or customer protocols, Westward will accommodate. Sanitisation protocol to be adopted prior to and after a customer / tenant visit – hands are washed followed by the application of hand sanitiser.

## **Our Suppliers**

Daily interactions with suppliers will be restricted but necessary and employees at all times supporting social distancing and minimising personal contact.

We believe that the above precautionary measures and implemented actions will offer the best assurance to our people, our customers and our suppliers that WESTWARD is working tirelessly to minimise any impact of the Coronavirus to our people your business and our supply chain.

**Our mission is to continue to be available to you, now and when you need us, 24/7 365 Days.**

WESTWARD will continually monitor and assess the latest advice from all public health sources and if necessary, modify prevention activities according to any additional risk identified within the three specified groups. We will communicate relevant changes to the current processes in this dynamically evolving situation.

**Andrew Robinson**  
Managing Director

**Westward Energy Services**